

CONSTITUTION

FAIRFIELD GOLFERS CLUB

1. Name

The club shall be known as Fairfield Golfers Club ("FGC") and for this document, ("Club").

2. Foundation

The Club was founded on April 22, 1994 at the Fairfield Seniors Centre, 80 Lothian Avenue, Etobicoke.

The Club shall be governed by a Board of Directors ("BOD") comprising an Executive and Chairs of committees

3. Mandate

The Mandate of the Club is:

- a) To enable Members to play golf regularly during the summer, to emphasize friendship, and to encourage each Member to play with as many different Members as possible during the year.*
- b) To promote friendly competition among Members of the Club.*
- c) To work toward preserving individual golfing skills by providing competition that is open to all Members.*
- d) To promote and foster among the Members of the Club a common bond and fraternity for their mutual benefit and to conserve the best interest and true spirit of the game of golf.*

e) *To promote and enforce uniformity in the rules of golf, as set forth by Golf Canada and the Rules and Regulations as set out in the Club Rules & Etiquette, described and detailed in **Appendix A**.*

4. Member

A Member will be a male 55 years of age or over and will have paid all required Club fees.

5. Membership

Membership comprises of two (2) categories: (a) Active Members (b) Alumni Members

The maximum size of each of the Membership categories will be determined from time to time by the Board of Directors ("BOD") and ratified by Members at the Annual General Meeting ("AGM").

Membership shall be for a period of one (1) year expiring on December 31 of any calendar year.

Each Member of the Club shall receive all benefits negotiated for or obtained on behalf of the Members by the Board.

6. Alumni Members

The Club has established a membership category entitled Alumni. This category may be selected by those who have been members in good standing for a minimum five (5) years, but for whatever reason choose not to play, or are unable to play, the requisite number of games in the future.

Establishing this category reflects the respect the Club has for its Members and underscores the importance of maintaining and nurturing friendships.

7. Alumni Member Procedures

Members with Alumni designation may play any game they wish throughout the season for a maximum of six (6) games after which a full fee will apply and they may also attend social functions.

Handicaps and statistics will not be kept for Alumni. Therefore, although Alumni are welcome to play in the Club Championship, they will not be eligible for Low Gross or Low Net prizes. However, Alumni will be allowed to compete for prizes at the Fun Days and other prizes throughout the year.

Exceptions to the five-year stipulation may be made at the discretion of the BOD.

Alumni Members will not pay the annual membership fee, unless they choose to do so, but will pay directly for the social functions (annual Championship Day dinner and AGM) they attend.

The BOD is responsible for determining one's eligibility for Alumni designation.

8. Guest Procedures

Male guests may play on any Tuesday and Thursday throughout the year except for the Championship Day. Guest play is limited to a maximum of four (4) games annually. Guests are welcome to play on Fun Days and other Contest Days but will not be eligible to compete for prizes.

Guests must play with the Club Member who invited them to play. The Club Member must contact the Game Day Liaison Chair to make this booking.

Guests would only be allowed if we haven't reached the maximum member registration for that game.

Exceptions to these procedures could be made by the BOD, or by the President if a quick decision were required.

9. Member Application

A New Member application form is available from the current Membership Chairman.

10. Existing Membership Fees

Annual Membership Fees will be set by the BOD and must be paid by existing Members by December 31st, for the following year.

11. Board of Directors ("BOD")

The Executive of the BOD will be elected every second year, from the Members of the Club, in good standing, at the AGM, effective on the 1st of January next, and includes the following officers:

Executive of the Board: ("Executive")

- *President*
- *Vice-President*
- *Secretary-Communications Chair*
- *Treasurer*
- *Immediate Past-President (not an elected position)*

Chair of Committees: ("Chairman")

Other Members of the BOD will be appointed by the Executive, from the Membership, immediately following the elections, or to fill a vacant position during the golf season, and include the following Chairman positions:

- *Course Scheduler*
- *Game Day Liaison (1 for Tuesday and 1 for Thursday)*
- *Tournament and Special Events (and Prizes)*
- *Membership*
- *Handicap*
- *Website (2 co-chairmen)*

Duties of the Executive and Chairs are described and detailed in
Appendix B

12. Nominations for Executives

The Immediate Past President shall be appointed Chair of the Nomination Committee.

Any Member, in good standing, may submit his name or the name of any other Member for nomination, with his concurrence, in writing, to the Chair of the Nomination Committee prior to or at the AGM at which an election for officers is being held.

A Member elected to a position on the Executive shall retain his position for a period of two years unless the Member resigns.

If a member of the Executive is unable to complete his term of office his position will be filled by a Member appointed by the Executive. This appointment must be ratified by the Members at the next AGM.

13. Duties of the Executives

President

- a) The President shall chair all Board, Annual and Special meetings held by the Club.*
- b) He is responsible for the good running of the Club.*
- c) He shall represent the Club when consultation with other groups or organizations is requested or required.*
- d) He shall be a signing officer for the Club in relation to all financial matters.*

President's Health and Welfare Duties:

- a) To be informed if a member has a health issue*
- b) If necessary, contact a friend of the member to determine the issue*

- c) If possible, determine recovery time and return time to golf.*
- d) With OK of Member inform Executive or full membership of member's condition.*
- e) Depending on the estimated recovery time, stay in contact with the member.*

Vice-President

- a) The Vice-President shall be required to perform the duties of the President in his absence.*
- b) He shall perform any other duties as requested by the President.*
- c) He shall be a signing officer for the Club in relation to all financial matters.*
- d) He will coordinate the meals for the Club (AGM, Championship, and fun days).*
- e) He will book the venues for meals.*
- f) He is responsible for booking the Spring Meeting and the AGM.*

Secretary-Communications

Secretary Duties:

The Secretary shall be responsible for recording and maintaining the minutes of the Board, Annual or Special Meetings held by the Club and shall, on request by any member, make available the minutes of any Annual or Special meetings to that member except when a member of the club is named in the minutes for any disciplinary action, those minutes must be kept private and not to be shared with any non board member of the club.

Communications Duties:

The Communications Chairman is responsible for all E mail communications between the Board Members and the Club Members. Details of his Duties are found in Appendix "B"

Treasurer

- a) The Treasurer shall be responsible for maintaining all records relating to any financial transactions made on behalf of the membership of this organization.*
- b) He shall be a signing officer for the Club in relation to all financial matters.*
- c) He shall prepare a yearly financial report detailing the financial record of the league and will, upon request by any Member, make available a copy of the report.*
- d) He shall co-ordinate the timing and wording of the notice to existing members to pay their fees for the next golf season. Once fees are confirmed for an existing member, he will update the Fairfield website by "ticking the paid box." This will provide, immediately, the current state of paid/unpaid members.*
- e) For all new members, when the Treasurer receives the fee, either via E-transfer or cheque, he shall activate them by pressing the "New Member" button under Manage Waiting List on the Fairfield Website. Then the New Member welcome email will automatically go out to the new member and all Board members.*
- f) He shall be required to perform any additional duties that may be assigned from time to time.*

Immediate Past President

- a) The immediate past president shall be a Member of the Executive of the Board of Directors.*
- b) He will assist in making decisions pertaining to the running of the Club and give advice where needed.*
- c) He shall be appointed Chair of the Nomination Committee.*
- d) He shall notify the membership of the upcoming election and explain the procedures for them to be nominated. When he has all the names, he shall present them for voting and approval at the AGM.*
- e) He will assist the BOD to fill any vacant positions of the Board that will be appointed by the Executive.*

14. Responsibilities of Club Members

- a) Members, and their guests, are expected to behave in a manner that will not bring the name or the image of the Club into disrespect and are expected to observe the rules, code of conduct and protocols of the Club.*
- b) All members, and their guest, must also follow the course rules which include that we are not allowed to bring any alcohol into the course and only consume alcohol that is purchased at the course.*
- c) No Member shall knowingly submit a false or incorrect score card.*
- d) Members must submit their completed score card to the Handicap Chairman.*
- e) Members of the Club are expected to abide by and enforce the rules of golf as set forth by Golf Canada, except where Fairfield Golfers Club rules are deemed to replace Golf Canada rules.*

f) *Members are expected to report their intent to play each and every game, by going to the Club website and registering to play. They are also expected to unregister if their intent to play changes. Should either of these occur after the website is locked, they are expected to inform the Game Day Liaison.*

15. General Meetings

General Meetings of the Members will be the AGM to be held in the fall and the Spring Meeting to be held in the spring, just prior to the start of our season. These meetings will be held each year at a date to be set by the Executive. Members will be notified of these meetings a minimum of thirty (30) days in advance.

16. Applications

Existing Members will no longer submit applications for Membership each year. The Treasurer will send out a notice of the next year's dues and method of payment. Once payments are received, the Treasurer will mark them paid on the website. If the Member has any new "profile" details, they must perform their own up-dates on the website. New Member applications are addressed in Section 9 and the process is identified in section d) of the Membership Chairman's Duties in Appendix "B".

17. Championship Day and Eligibility

The date of the Championship Day will be set by the BOD close to the middle of September as part of the Regular Game Schedule.

*Any Member who has played **ten (10)** games before the Championship Day will be eligible (the BOD may waive this requirement due to extenuating circumstances). Members with fewer than ten (10) games may play golf on the day of the Championship Day and attend the banquet but will not qualify for prizes.*

18. Club Championship

The rules and eligibility of the five game Club Championship are detailed in the last section titled "RULES FOR DETERMINING CLUB CHAMPIONSHIP" in Appendix "A" (LIST OF RULES AND ETIQUETTE)

19. Operating Expenses

The Membership Fees and other Club revenues will first be applied to Operating Expenses of the Club, secondly, to subsidize the Championship Day Banquet, pay for any prizes and trophies and then to subsidize any other Club event.

20. Amendments

The Board shall have the power to repeal or amend any by-laws, regulations, duties and this Constitution, upon receiving the approval of a majority of the Members in attendance at the AGM.

Any Member may submit proposed changes to repeal or amend any by-laws, regulations, duties and this Constitution, by submitting such proposal to the BOD, in writing, at least thirty (30) days prior to the AGM

21. Ratification

This Constitution was Ratified and Signed the 22nd day of April 1997. Amended, Ratified and Signed the 14th day of July 1999. Amended, Ratified and Signed the 29th day of November 2002. Amended, Ratified and Signed the 9th day of December 2020. Amended, Ratified and Signed the 15th day of April 2025.

ATTACHMENTS FORMING PART OF THIS DOCUMENT

*Appendix **A** – Club Rules and Etiquette*

*Appendix **B** – Duties of Board of Directors*

_____ Dated this 15th day of April 2025

Mike Vogelsberg, President *(see Secretary for signed copy)*

_____ Dated this 15th day of April 2025

Sal Borraccia, Secretary *(see Secretary for signed copy)*